

***Council Meeting***

GSA Boardroom

June 16<sup>th</sup>, 2016

5:30 pm

**Minutes**

*Regrets: Derek, Charles, Isabel, Sara*

**1.0 Call to Order; roll call**

**2.0 Agenda was accepted (5:39pm)**

**3.0 MOLE Update**

*General note: MOLE is online, layout still undergoing changes.*

3.1 Invoices

3.1.1 Invoice still incoming

3.2 Course selection

3.2.1 Dept. administration needs to track this, concern that admin, professors will not have the time to actively monitor this to prevent over-enrollment

3.2.2 Suggestion that the courses have a colour scheme (i.e., green, red) to illustrate course open/full status

3.2.3 Courses will need to appear once (times/dates) as opposed to full schedule, to reduce redundancy

3.2.4 Important to note whether full or not

3.2.5 Open seminars can be posted through the SAM /MOLE team

3.3 Timeline

3.3.1 Dept. reps may be responsible for talking to the chair of their departments, getting the information to professors and potentially weekly meetings to ensure proper function of MOLE

3.3.2 Email MOLE template email to SAM staff responsible

3.3.2.1 Selected staff? Dept. rep? We'll need to confirm this depending on time commitment

**4.0 Alumni Social Update (Tyler and Taru)**

4.1 Venue and general notes

4.1.1 Potentially a small fee to ensure attendance

4.1.2 Suggesting reading week (Oct) as a good time; keynote speaker to be finalized; likely in the evening, dependent on the industry contact work schedule etc.

4.1.3 Round robin style question

4.1.4 Venue: professionally setting (perhaps the Grad Club); speak to Dean and Depts re: funding options.

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4.2 Integrating Faculty into mix

4.2.1 Dean suggests integrating faculty paired with industry contact

4.3 Website

4.3.1 Panelist biography, contact list for after the event

**5.0 TA Survey (Michael)**

5.1 Contact with CUPE, good results from TA survey

5.2 'Cheat sheet' suggestion; timesheet and rights of the student TAs to be made more clear; understanding the standards at McMaster University (and the expectations)

5.3 Suggestion of a pre-course training as there is no mandatory TA training (would be made part of the payable hours)

5.3.1 Option 1: early training for 1<sup>st</sup> year and/or Int'l TAs

5.3.2 Senior TA mentor system, hours included.

5.3.3 Midterm TA evaluation

5.4 Gift card winner to be sent out

**6.0 Shut up and Write (Isabel/Mai)**

6.1 On – hold, re-assess at July meeting

**7.0 GSA Meeting Highlight (Jon)**

7.1 Vote to cut mental health services, short term options are being discussed

7.1.1 Option 1: Asking university for the selected \$25,800 usually penciled for GS, where did that get spent on this fiscal year?

7.1.2 Option 2: GSA is capable of supporting \$10,000 to be matched by the SGS, can be broken down into small reimbursements of \$100, but would be on a first come/first serve basis.

**8.0 Talent Show (Tyler, Kiain, Taru)**

8.1 On – hold, lack of participants and interest

**9.0 Financial Update**

9.1 Tyler not present, re-assess at July meeting

**10.0 New business**

**11.0 Adjournment at 6:39**