

## Agenda

**Attendees:** Taru, Tara, Tiffany, Sam, Ben, Tyler, Sarah, Michelle, Mai

**Regrets:** Derek, Jonathan Tran, Sara Oikawa, Shawn Hercules, Hilary, Lauren, Mouhanad

### 1.0 Call to order

### 2.0 Acceptance of agenda

### 3.0 Transition of responsibilities (All Executive Members)

#### 3.1 Roles and Responsibilities (One-on-One discussion)

**3.1.1** We discussed the responsibilities of the **President** (Organize monthly meetings; meet with Tyler and the Dean once a month with the Dean; approve communication (emails...) before being sent out; sign checks; post meeting minutes in the website (written by Hector); spearhead the events, but remember to delegate; Discuss courses and advertising of Mole as well as send out surveys).

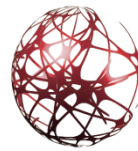
**3.1.2** We discussed the events that are expected to be spearheaded by the president during the next year...

**3.1.2.1** Alumni social this year

**3.1.2.2** Welcome social in September and January welcome back event

**3.1.2.3** Workshops

**3.1.3** We discussed the responsibilities of the **REPs** (encouraged to assist to the monthly meetings, liaison and communication with the departments, generally be involved somehow in the managing of events).



**3.1.4** For the specificities of the role of **communication**, Hilary will email  
Mai

**3.1.5** For the specificities of the role of **IT**, Ben will organize a meeting with  
Mai and Mouhanad

3.2 General Inquiries (group discussion)

**3.2.1** No questions

#### **4.0 MOLE (Taru and Mai)**

4.1 MOLE description for new comers (Taru)

4.2 Finances

**4.2.1** Taru met with Peter and Andrea to discuss the future of MOLE;  
basically, the webpage will continue on.

**4.2.2** Michelle was encouraged to reach out to the GSA VP Internal so  
communications concerning MOLE can reach more people

#### **5.0 Teaching Dossier Workshop (Taru)**

5.1 Poster

5.2 Registrations

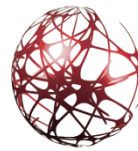
5.3 Other details

**5.3.1** Taru will help organize this workshop

**5.3.2** Date and place TBA

**5.3.3** Remember to plan snacks for the event and get Dr. Kajiura a thank  
you gift

#### **6.0 Meeting the new GSA President (Taru)**



**6.1** Taru had a communication with Tim (the new GSA president) and Derek

**6.1.1** Michelle will invite Tim to the next meeting

**7.0 GSA meeting highlights (Derek; FRC Liaison Report: May 29, 2017)**

**7.1 HSR Referendum**

7.1.1 Held amongst the general membership via an email vote

7.1.2 The voting results were very strong with a majority in favor of the fee increases. These increases are ratified at this month's council.

7.1.3 There were complaints regarding the nature of communication surrounding the referendum such as lack of direct information regarding how voting will take place was noted and will be applied to future referenda.

**7.2 Phoenix**

7.2.1 New General Manager has taken over: Conrad Smyte

**7.3 DBAC Fee Proposal**

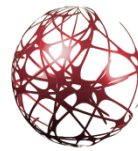
7.3.1 Meeting was held between AVP Students and the GSA regarding proposed fees surrounding DBAC upgrade and expansion to the Pulse

7.3.2 Construction expected to be complete by 2020

7.3.3 Currently, graduate students pay ~\$35/year towards the DBAC capital build fee.

7.3.4 GSA communicated to AVP Students that DBAC facility was not heavily used by graduate students and therefore have no desire to raise fees

7.3.5 Potential future referendum



#### **7.4 GSA Communications**

- 7.4.1 Email communication is being improved (Very few students read GSA emails)

#### **8.0 Financial update (Tyler)**

8.1 School of Graduate Studies owes SAM \$1305.44

8.2 SAM owes Tyler \$620.00

8.3 SAM's Bank account has \$568.80 for the summer

#### **9.0 New business**

9.1 Tyler will get Michelle to Scotiabank for signing privileges

9.2 Hector suggested a Machine Learning in Python workshop

- 9.2.1 Sam will contact Paul McNicolas

9.3 Several members suggested a LaTeX workshop

9.4 Athan suggested science-focused tours (via Industry Link initiative) but we need money

#### **10.0 Adjournment**